

Friday 12<sup>th</sup> March 2010

**Parent and Teacher Consultation Evening March**

**4.00 to 7.30 pm**

Dear Parents,

I would be grateful if you could indicate your preferred time by returning the reply slip to your child's teacher. If you are unable to come on this evening, then please do not hesitate to make an alternative appointment. You are most welcome to come and talk to the teachers at any time convenient with yourself and naturally the appropriate teacher.

Consultations take place in confidence, so I would advise you to arrive a little earlier than your appointment in order to view your child's work that will be placed in a closed folder outside the classroom.

I would like to remind parents that the school is not able to make any arrangements for looking after children during the course of the evening.

Depending on the size of class, appointments should be between 5 and 10 minutes.

I look forward to seeing you during the course of the evening.

Yours sincerely

Mrs. Julie-Anne Cutler  
Headmistress

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Child's Name ..... Class.....

Mrs. Baron Gillings ..... Miss.Cook.....Mrs. Verstage .....

Mrs.Verstage .....Mrs.Read-Wilson ..... Mr. Kenward .....

Mr. Higgins.....

Preferred Time: 4.00. - 4.30 5.00 – 5.30 5.30 -6.00

6.00 – 6.30 .....6.30 – 7.00 ..... 7.00 – 7.30 ..... No Preference .....